

HILTON VILLAGE HALL 14TH April in Willow Room 18:30

Date of next meeting: 12th May 2025 18:30

1. Attendees and Welcome: Jenny Hickling (JeH), Dave Hickling (DH), Rachael Gaskin (RG), Jenny Keery (JeK), Amii Sherwood (AS), Rebecca Hammersley (RH)

2. Apologies: Siân Davies (SD), Julie Kenward (JK)

3. Declarations of interest:

JeH – Hickling House

DH – Hickling House

RG – Parish Council

JK – HATS

RH – Gracechurch

4. Confirmation of Minutes: Agreed and confirmed

5. Matters arising from To Do List

- We have a meeting scheduled with SDDC (Sally Hemsley and Ian Hey) regarding funding options that we are eligible for going forward. This is scheduled for Thursday 10th April at 10:30am. Please let AS and JH know if you can attend.
- Awaiting an updated quote from EWS Tree Services to book in tree work ASAP. Spoke to EWS 7th April to confirm the extra tree to be felled from previous quote of £775+VAT and the image has been sent via WhatsApp. AS to chase for updated quote on 9th April and to confirm a booking in date. – Tree works are now booked in to commence on the 8th April.

6. New Hall

- HPC kindly paid the reduced planning fee to South Derbyshire on or around the 11th March (confirmed by George at Worcester Architects (WA) 4th April). WA are now awaiting validation from SDDC Planning Team for this to then reflect on the planning listing website. George or Marissa will update when the validation letter has been received which will then include a proposed date for the planning decision to be made. – RG advised that this could take up to 2/3 months before validation is made. AS to keep checking the portal.

7. Roof

- KJ Taylor are re quoting to include fixing parts of the large hall roof that are currently leaking – This has been proposed to be incorporated into the extension project so is on hold currently. – RG and JH discussed that this is on pause until funds come.

8. Finance

- Bank balances:

- Current Account: £5,055.26
- Savings Account: £11,410.89
- Grant Account: £2,602.67
- We have current outstanding receipts for March sales invoices totalling £4,606.53. – JH proposed moving sales invoices to 1 week payment terms with a 1 months-notice period to enforce in June 2025. Also to increase late payment fee. JeK 2nd and committee voted to agree motion.
- Total payments to be made excluding payroll for April are £3,666.66
- Uninsured losses of £11,343 –AS has emailed again for a further update. Lawyers at DAC Beachcroft are chasing Zurich's Loss Adjuster continually to get responses to what was not covered under the policy as per 4th April – ONGOING – AS to send solicitors an email requesting a strong worded letter to be sent to the loss adjusters to discuss this as soon as possible. The damage was fixed November 2023 so to be at this point 18 months later is not acceptable.

9. Grants

- **Severn Trent Water Community Fund** – application for £100,000 is ongoing
- **Warm Space Grant to Parish Council** – PC have kindly agreed to a £500 contribution towards the warm space coffee morning. This is on a condition that the Committee meet with the Parish Council to discuss how they could be more directly involved with the management of the Village Hall *see appendix 1*
- **National Lottery** – Reaching Communities Fund will open in April and starts from £20,001 over a period of 5 years. This has been recommended by Sally Hemsley at SDDC. AS is to pull the criteria and questions before proceeding with an application when the fund opens
- **Bernard Sunley foundation** – this will be applied to once planning permission has been granted. Once SDDC have validated the planning permission and the decision made, AS will proceed to complete the application with the assistance of SD. If the Village Hall is to move under the umbrella of the Parish Council, they will also be involved in the grant finding and application of large capital grants. – JeK suggested speaking to RP, CC, GA and MC about having guidance and help with the grant

10. Maintenance

- Boilers have now been serviced and a quote is incoming from a local plumber to get Boiler 3 back in commission. Greg has been chased 4th April for a quote via phone call. No response so a follow

up message has been sent. GasTech are now compiling a quotation for a commercial boiler to replace.

11. Mediumship Evening

- This has been booked and confirmed with Lisa Bonito on Friday 25th April
- We have sold out of all 50 tickets and a total of £1,250 will be transferred to us from Ticketsource around the 28th April. 50% of profits to be transferred to LB once room hire, supply costings and cleaning charges have been deducted. Room hire to include 1 hour for Jubilee room, 1 hour for Willow Room and 4 hours for the small hall (including set up and take down time).
- A second date has been booked for Saturday 28th June and will be made public for ticket sales w/c 28th April.

12. AOB

- Training for PS and MK is ongoing with progress being made. This is ongoing.
- JeH would like to suggest new Committee photographs are to be taken with a group photo showing unity within the Committee. This is to be arranged with New Moon Images – To be booked in to coincide with the Don Amott name coming off the hall.
- Staff meeting to be held with AS, PS and MK with JH to discuss new contracts and holiday entitlements to ensure we are meeting government guidelines. This is to be held Thursday 17th April at 9:30am.
- To be discussed at May meeting that DA picture to come down in the corridor. Discussions to be held with the committee about what we want to call the hall going forward and how the hall will look with logos.
- Amendments to contracts in line with all employees. JH to sit with AS to discuss the amendments and get revised contracts out to PS, MK and AS.